



Enrolment Management Plan

January 2025

DOCUMENT INFORMATION

Document: Enrolment Management Plan
File:
Approval date: 22 January 2025
Approved by: Principal Leah Crockford, Senior Director and the Deputy Chief Executive.

AMENDMENT HISTORY

Document Version	Approval Date	Modified By	Section, Pages, Text Modified
1.0	29 August 2019	Leah Crockford	Creation of document
2.0	8 November 2024	Leah Crockford	Updated
3.0	22 January 2025	Leah Crockford	Updated

Enrolment Management Plan

Leanyer School recognises its obligation to ensure students living within the priority enrolment area have access to educational services and facilities at this school. Current enrolments are at a level requiring the school to place restrictions on out-of-priority enrolment area enrolments to ensure that it meets its educational obligations to local students.

This Enrolment Management Plan is aligned with the Department of Education Enrolment Management and Priority Enrolment Guidelines and outlines the measures that are currently in force at Leanyer School.

Operational capacity

The maximum operational **capacity of the school is 583 students**. This assumes that classes are 1:27. The 2026 EBA is 1:25. On this basis the assumption is that **operational capacity is 543**. However, the calculated enrolment below will show two separate scenarios.

Scenario 1

The current number of primary student enrolments at the school is 545 students. With an operational capacity of 583: This equates to 93.48 per cent operational capacity.

Scenario 2 (Aligned to the new Enterprise Bargain Agreement, EBA)

The current number of primary student enrolments at the school is 545 students. With an operational capacity of 543: This equates to 100.36 per cent operational capacity.

Note: Leanyer School has 24 designated classrooms. Scenario 1 (former EBA) average class size is 24.29 students. Based on the assumption the capacity will align to the new EBA, with current enrolment and only 24 classrooms, the average class size is 27.15 which exceeds the new EBA (1:25) effective from 2026..

Current statistics

Current primary student numbers by year level are:

	Year level	Students from inside PEA	Students from outside PEA	Total students	No. of classrooms
Preschool and Primary School	Transition	76	12	88	4
	1	61	15	76	3
	2	58	17	75	4.5
	3	69	7	76	3
	4	60	19	79	3.5
	5	65	14	79	3
	6	56	16	72	3
	TOTAL		445	100	545

The enrolment of students from outside the Primary Enrolment Area (PEA) aligns with school policies when it accounts for special circumstances such as:

1. **Staff Children:**
Children of school staff are granted enrolment priority to support staff retention, morale, and to recognise the challenges of balancing work and family responsibilities. This aligns with the school enrolment policy that promotes a supportive work environment for educators and staff.
2. **Parents changing address, separating and/or living with Primary Parent Outside the Area:**
In situations where parents move to a new residence, and/or are separated, children may reside outside the PEA with their primary caregiver/s. The school policy allows such enrolments to prioritise stability for the child, ensuring minimal disruption to their education and social connections.
3. **Children in Care:**
Children in out-of-home care (e.g., foster care, kinship care) are often considered a high-priority group due to their potentially complex and challenging circumstances. Enabling them to enrol outside their immediate area supports their need for continuity and access to educational environments tailored to their welfare.

By accommodating these scenarios, the school ensures inclusivity, fairness, and adherence to overarching educational principles and policies designed to cater to individual student needs and family circumstances.

Specialised programs

Program Name	Details
Visual Art	Visual Arts has its own dedicated space within the school. The room is at full capacity when it holds a class and it has been identified as an area that requires more space. Visual Arts is offered to all classes from Transition to Year 6.
Physical Education	Physical Education (PE) operates in the dry season during Term 2 and 3. The class is run solely outside during these times. PE is offered to all students from Transition to Year 6.
Performing Arts	The Leanyer School stage area is dedicated to Performing Arts. Performing Arts is offered to all students from Transition to Year 6. 2025 will see the inception of a school band and choir offered from Year 3 to 6. Students in Year 5 and 6 can access instrumental tuition through the NT School of Music.
Digital Technology	Digital Technology is delivered through a specialist teacher in the library. This will move to classrooms when the refurbishment of the Administration building commences in 2025. The delivery of this subject is offered to all students from Transition to Year 6.
Garden Club	The Gardening Club is offered through invite only as a strategy for managing behaviour and/or emotional wellbeing. This class operates outdoors.
Smiling Minds	Smiling Minds is offered in the Library during recess times and is open to any student that wishes to attend. Attendance fluctuates. Due to staffing currently on hold.
Engine Room	The Engine Room is managed by the Special Education Unit (SEU) and is undertaken in the SEU office space. This area is quite small for what is required and is attended regularly by students throughout the day. Due to staffing currently on hold.
Lego Club	The Lego Club is coordinated by SEU and operates out of the SEU office twice a week. The Lego Club is open to all students at the school. This area is quite small for what is required and is attended by up to 10 students.
Art Club	The Art Club operates out of the Art Room and is facilitated by the Art Teacher. The Art Club is open twice a week and has regular attendees.

Library	The Library is open every lunch time, classes have a regular timetable throughout the day and it also facilitates the Smiling Minds group during recess. It is available to all students in the school and is quite popular.
Pop-up Playground	Quite activities such as construction and craft are set up daily on large mats in the assembly area for students who wish to engage in small groups and/or individual play. Support staff are rostered to set up, supervise and pack up.

Priority enrolment area

The priority enrolment area is outlined in the attached map. The number of students currently enrolled who reside outside the priority enrolment area is 100 students. It is critical to acknowledge that almost all families on enrolment from 2024/2025 lived in the PEA. The change is because of them moving house and choosing to continue their children's education at Leanyer. The other exception is staff who live outside of the area that choose to enrol their children are accepted.

Population growth forecasts

The forecasted population growth within the Leanyer priority enrolment area is expected to grow. This is challenging to forecast as the only official study has been undertaken by Charles Darwin University. The study seems to be accurate for broader areas (clusters of schools) rather than specific growth. On the basis that Muirhead has been added to Leanyer it is expected that 10% of the population will be primary aged children. The Northern Territory Department of Treasury and Finance Population Projections (20 May 2024) scenarios are projected to continue to grow from 2024 to 2050.

Assessment criteria

Enrolment applications for a student who **resides within** the priority enrolment area will be accepted. Parents who wish to enrol a child in the school must demonstrate that the student's primary place of residence is within the priority enrolment area. Evidence of a residential lease and/or an amenities bill showing the parent names and address are accepted. Drivers' License's and/or phone bills are not accepted as proof of residence. If parents have an address outside the Leanyer Priority Enrolment Area but have family within the PEA this is not grounds to enrol at the school.

All enrolment applications for students who **reside outside** the priority enrolment area will be assessed using the following criteria:

- (a) Siblings of potential student are at Leanyer School
- (b) The individual year level is not at operational capacity
- (c) Staff employed at the school will be considered

Priority enrolment area enrolment contingency

A 5% per cent contingency is reserved for students within the priority enrolment area. Once the operational capacity has reached 95% per cent, all applications for enrolment from students residing outside the priority enrolment area will be declined.

Enrolment management strategies

The following enrolment management strategies will apply while this Enrolment Management Plan is in force.

1. Strict adherence to the priority enrolment area assessment criteria for acceptance of future enrolments.
2. Advise families, in writing, that acceptance of a student into a preschool outside the priority enrolment area does not guarantee acceptance of that student into the school for Transition and beyond.
3. Increasing capacity through maximising the use of available infrastructure. This will only occur with the School Board approval.

Date to be published

The Enrolment Management Plan for Leanyer School will be published on Monday 3 February 2025 on the Leanyer School website www.leanyerschool.nt.edu.au

Review

This Enrolment Management Plan will remain in force until enrolments fall to seventy-five per cent, or below, operational capacity. The plan is to be reviewed annually or more frequently if required to reflect a significant change in enrolments and/or the operational capacity of the school.

Approval

Prepared by:	Leah Crockford ----- PRINCIPAL	 ----- SIGNATURE	23 January 2025 ----- DATE
Endorsed by:	Warren Giles ----- SENIOR DIRECTOR	 ----- SIGNATURE	04/02/2025 ----- DATE
Approved by:	Paul Vanholsteyn ----- DEPUTY CHIEF EXECUTIVE	 ----- SIGNATURE	10/02/2025 ----- DATE

